

Strategic Planning and Budget Study Committee  
Minutes of the Meeting of February 10, 2016  
Bibb Graves Board Room

The Strategic Planning and Budget Study Committee (SPBS) met on February 10, 2016 in the Bibb Graves Board Room. The following members were present: LTC Wayne Bergeron, Dr. Miranda Bowie, Dr. Kim Greenway, Dr. Dan Hendricks, Dr. Donna Lefort, Mr. Mark Linder, Dr. Sandra Loew, Ms. Audrey Mitchell, Mr. David Shields, Dr. John Thornell, Mr. Evan Thornton, and Dr. Molly Vaughn. Dr. David Brommer, committee chair, presided over the quorum.

Call to Order

Dr. Brommer called the meeting to order at 8:30 p.m.

Approval of Agenda and Minutes

The agenda and the minutes from the November 11th meeting were approved by consensus.

Old Business

New Business: FUNDING REQUESTS

- a. ENROLLMENT MANAGEMENT (\$8,000) :  
Ms. Hillary Coats stated that last semester, she and Dr. Vince Brewton agreed that the graduate management module for Recruiter should be purchased for year two of the ongoing maintenance. This software will be able to provide the personal communication needed for the program and would cover annual subscriptions for emails and a white list of students to be contacted. Dr. Brewton added that the software comes with an annual maintenance fee and this request would be for year two forward. Ms. Coats stated that there are currently 25 users of the software and the fee is based on a percentage of that number.
- b. EDUCATOR PREPARATION PROGRAM GRADUATE ASSISTANT (\$14,400):  
Dr. Katie Kinney explained the performance based assessment that has been developed by Stanford. In the fall of 2018, it will be consequential to student certification. A pilot was started in the fall where UNA applied for a grant for this program. All of the funds have paid for the assessments for the candidates during this pilot phase. She and Dr. Whitten utilized some of the department's rollover money and acquired a graduate assistant. This person provides support for the candidates. This request asks for a graduate assistant as support for this effort. Dr. Lefort added that this position definitely needs to be funded as a lot goes into this program. LTC Bergeron inquired concerning what would happen at the point when your graduate assistant leaves? Would it be better served as a permanent employee so that retraining is not necessary? Dr. Kinney acknowledged that this is indeed a limitation of a graduate assistant. Dr. Brommer asked what the \$14,000 would cover. Dr. Kinney replied that this would cover their stipend for up to 9 hours for fall, and spring tuition.
- c. DEPARTMENT OF HPER GRADUATE ASSISTANTS (\$36,620):  
Dr. Tom Coates offered commendation to Dr. Thornell for helping to find funding for this in the past; however, the time has come to find funding for this going forward. This is needed to raise the stipend as well as afford the opportunity to be more aggressive in recruiting graduate assistants. These individuals are essential positions as they test 150-175 students per semester in the Human  
  
this is part of a larger effort to standardize graduate assistant compensation for equity purposes. LTC

Bergeron inquired about the 1:4 ratio for graduate assistants. Dr. Brommer advised that this is not related to Education, but only Arts and Sciences.

- d. DEPARTMENT OF HPERCENTER FOR THE STUDY OF SPORT AND RECREATION (\$6,800):  
Dr. Coates stated that the faculty is doing research, presentations, and publications but he would like to establish a focus for research and service. This would reach across lines to other colleges and go externally into the community and could potentially establish partnerships. It would then be possible to go out and market to the community. The faculty members could utilize the backing of the research that has been done. The potential is now there to partner with the Natchez Trace to do research on people who make use of the Trace for exercise purposes. This request is for startup funds that would give the program three years to become self-supportive. We would also be offering reports/updates to be certain that we are accomplishing the objective. The seed money is needed to begin the initiative. Dr. Brommer inquired if this could open up federal funding. Dr. Coates responded that every opportunity would be sought out. The goal is to have the research and the entire package ready when needed to present to potential partners. There are also other departments across campus that might be able to partner with us. LTC Bergeron asked if there were benchmarks in place. Dr. Coates responded that this hadn't been done at this time, but reporting would be done to maintain transparency and to prove viability.
- e. DEPARTMENT OF HPERCENTER FOR THE STUDY OF SPORT AND RECREATION (\$6,800):  
See Above (Items d and e submitted together)

*Prior to the next item, Dr. Maynard offered a brief explanation of the requests for faculty lines. He stated that SVRI had saved the university over a million dollars in Arts and Sciences, growth was noted of over 39%. He added that their mission is their majors as well as general education. The growth has become very difficult to manage. Students have been turned away from classes and there has been a marked increase in transient class requests. With enrollment expected to grow again, there is now a crisis point. Dr. Maynard then advised that he had provided a prioritized list where the highest needs are within Arts and Sciences.*

DRAFT will be submitted for approval at the next meeting

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*Motion to defer personnel request until the March meeting when the deadline has passed for further submission*